

Edit Student Test Details

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You can edit student test details to change the student's organization or update student testing attributes (for example - testing mode, accommodations, do not report).

Editing student test details does not allow you to change a student's responses.


Step-by-Step



(Click  to view image)

1. From **Testing**, select **Student Tests**. 
2. Type a student name into the search field, and click **Search**. 
3. Click the checkbox next to the student test(s). 
4. Click **Start** and select **Edit Student Tests**. 
5. Type or select necessary student test details.  *For battery tests, you can select a unit to edit its details.*
6. Click **Save**. 

Effects

To view more detailed information about the student test, click **Show Student Details**. To see student account change history and contributors, click **Show Audit Trail**. 

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