Upload Evidence



You can upload student artifacts for alternative assessments to measure student skills and subject comprehension. You can upload artifacts at any time during the testing session.

On the Score Alternative Student Tests page, selected student(s) and their scoring statuses display. The statuses (Not Started, In Progress, or Completed) indicate the student's place in the scoring process.

Artifact file size cannot exceed 30 MB.

Artifact	File Type
Document	.doc, .docx, .pdf, .odt
Photo	.png, .pns, .gif, .jpg, .jpeg, .jpe, .jpf, .jpx, .jp2, .j2c, .j2k, .jpc
Video ¹	.flv, .asf, .qt, .mov, .mpg, .avi, .wmv, .mp4,.3gp, .f4v, .m4v, .mpeg, .mkv, .rm

¹ You can only upload videos recorded on a device that supports Adobe Flash player.

Step-by-Step

1. From Testing, select Student Tests.



PearsonAccess ^{neet}	🌲 🏴 Reference	> 2017-18 > Spring 2018 - REFERENCE SCHOOL (001000) - 🛔 -
O OF EI O Home Setup Testing Reports Support		
SETUP	TESTING	REPORTS
Select an action	Select an action 👻	Select an action
* Program Information	Student Tests Rejected Student Tests	Contact
	Sessions Students in Sessions	Email Customer Support: demo@support.pearson.com

2. Type a student name into the search field, and click Search.

Student Tests						
El Tasks 0 Selected			Student Tests	0 Selected Clear		
Select Tasks		•	Start • Manage			•
Find Student Tests			•			
argo		Q Search +				
Filters Organization	Clear Hide	1 Results			Displaying	25 ¢ Manage Columns -
Select one or more		Student	Organization	Test	Type*	Status*
Student Code		ARGO, ALANA O	AZ SCHOOL 1 (990099)	Reference Test	Online	Assignment

3. Click the checkbox next to the student test.

Student Tests				
El Tasks 0 Selected		Student Tests 1 Selected Clear		
Select Tasks	• Start •	Manage		•
Find Student Tests		•		
argo	Q Search •			
Filters Clear Hide Organization	1 Results		Displaying 2	5 C Manage Columns -
Select one or more	Student C	rganization Test	Type"	Status"
Student Code	RSO, ALANA O A	Z SCHOOL 1 (990099) Reference Test	Online	Assignment

4. Click Select Tasks, select Score Alternate Student Tests, and click Start.

Student Tests			
E Tasks 0 Selected			
Select Tasks	▼ Start ▼		
 Edit Student Tests Score Alternative Student Tests Enter Monitor Scores 			

5. If you selected a student with a Not Started status, continue with step 5. Otherwise, skip to the step 6.

6. Select a setting from the list to indicate where the student received instruction, and then click Save.

- Test In	formation 🖉
In what setti	ng is the student receiving direct instruction?*
	•
* Required	
Save	Reset

7. Click the + sign next to the objective, select/type details, and click Save.

+ US.2 Industrial R	Revolution 🛷		
-			
Only objectives with completed	task descriptions will be available for uploading evidence. The above section fields cannot be cleared when filled.		
- US.3 Causes of World War I ৶			
Identify the causes of WWI.			
Response."	Switch Devices Sign Language		
	Calculator Manipulatives		
	Picture Communication System Voice Output Device		
	🛛 Verbal 📄 Other		

8. Click Choose File, select the file to upload, and click Upload.

Evidence	+ Artifact Requirements
Drag and drop a file here	OR Upload

Before uploading the artifacts, click the + sign next to the Artifact Requirements to review the required number (minimum and maximum) of

artifacts. You can only upload artifacts for a completed objective (indicated by a solid green checkmark).
9. Click Choose File and select the file, or drag and drop the file. Click Upload.
To view an artifact, select the artifact, and click View.

- To download an artifact, select the artifact, and click **Download**.
 To delete a previously uploaded artifact, select the artifact, and click **Delete**.

+ US.2 Industrial Revol	ution 🗸	
- Evidence for US.2 ✓		
Evidence		+ Artifact Requirements
Test_Document.png		ViewQ Delete Download
Drag and drop a file here	OR Upload	File No file chosen