

View and Manage Assignment Sheets

 Some features are only available to some users. If you do not see a specific feature, your account is not configured to access it.

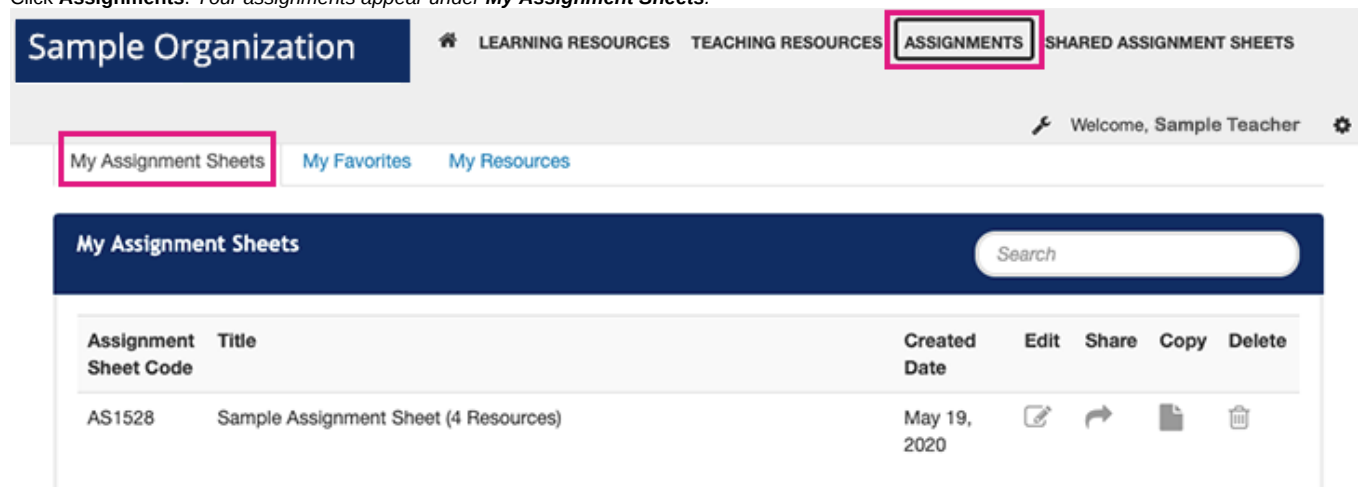
You can [create assignment sheets](#) for students, and teachers can share assignment sheets.

Step-by-Step

Assignment sheets you created...

View

Click **Assignments**. Your assignments appear under **My Assignment Sheets**.

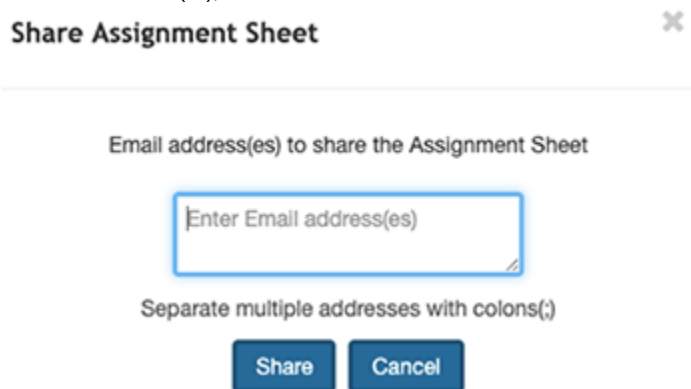


Assignment Sheet Code	Title	Created Date	Edit	Share	Copy	Delete
AS1528	Sample Assignment Sheet (4 Resources)	May 19, 2020				

Share

1. Click the **Share** icon  in the assignment's row.

2. Enter email address(es), and then click **Share**.



Share Assignment Sheet

Email address(es) to share the Assignment Sheet

Separate multiple addresses with colons(:)

Share Cancel

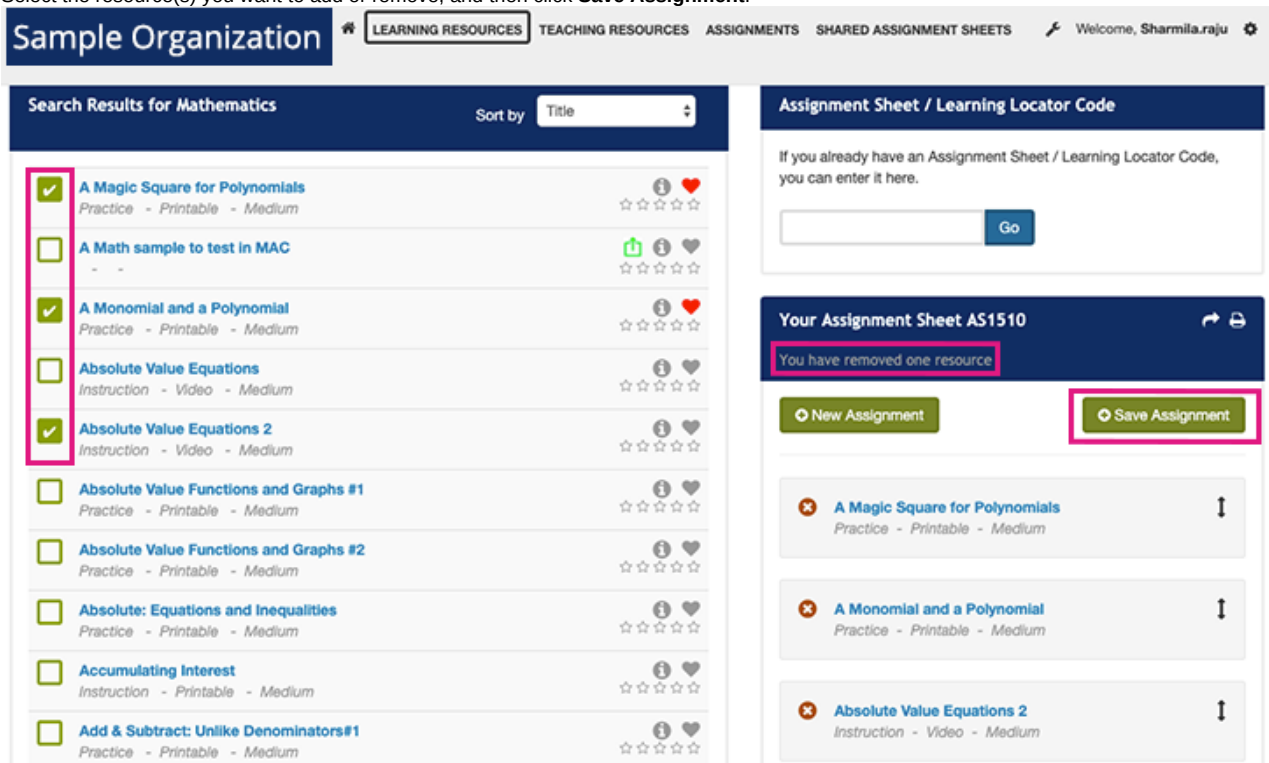
3. When you share an assignment with other teacher(s), the shared assignment appears when they click **SHARED ASSIGNMENT SHEETS** from their primary navigation.

Copy

1. Click the **Copy**  icon next to the assignment.
2. Enter a new assignment sheet name, and click **Copy**. *The system creates a new **Assignment Sheet Code** for the copied sheet.*

Edit

1. Click the **Edit** icon  in the assignment sheet's row.
2. Select the resource(s) you want to add or remove, and then click **Save Assignment**.



The screenshot shows the 'Sample Organization' interface. At the top, there's a navigation bar with 'LEARNING RESOURCES', 'TEACHING RESOURCES', 'ASSIGNMENTS', and 'SHARED ASSIGNMENT SHEETS'. Below this, a 'Search Results for Mathematics' panel lists various resources. On the right, the 'Assignment Sheet / Learning Locator Code' panel is visible. Below that, the 'Your Assignment Sheet AS1510' panel shows a list of resources currently assigned to the sheet. The 'Save Assignment' button is highlighted with a red box.

Search Results for Mathematics

Resource	Type	Level	Actions
☒ A Magic Square for Polynomials	Practice	Printable - Medium	Info, Heart, 5 Stars
☐ A Math sample to test in MAC	-	-	Info, Heart, 5 Stars
☒ A Monomial and a Polynomial	Practice	Printable - Medium	Info, Heart, 5 Stars
☐ Absolute Value Equations	Instruction	Video - Medium	Info, Heart, 5 Stars
☒ Absolute Value Equations 2	Instruction	Video - Medium	Info, Heart, 5 Stars
☐ Absolute Value Functions and Graphs #1	Practice	Printable - Medium	Info, Heart, 5 Stars
☐ Absolute Value Functions and Graphs #2	Practice	Printable - Medium	Info, Heart, 5 Stars
☐ Absolute: Equations and Inequalities	Practice	Printable - Medium	Info, Heart, 5 Stars
☐ Accumulating Interest	Instruction	Printable - Medium	Info, Heart, 5 Stars
☐ Add & Subtract: Unlike Denominators#1	Practice	Printable - Medium	Info, Heart, 5 Stars

Assignment Sheet / Learning Locator Code

If you already have an Assignment Sheet / Learning Locator Code, you can enter it here.

Go

Your Assignment Sheet AS1510

You have removed one resource.

New Assignment **Save Assignment**

Resource	Type	Level	Actions
☒ A Magic Square for Polynomials	Practice	Printable - Medium	Info, Heart, 5 Stars
☒ A Monomial and a Polynomial	Practice	Printable - Medium	Info, Heart, 5 Stars
☒ Absolute Value Equations 2	Instruction	Video - Medium	Info, Heart, 5 Stars

3. Add details, and then click **Update Assignment Sheet**.

Editing Assignment Sheet AS1510

Heading for Assignment Sheet

Test Math 2

Note to Students

 **Update Assignment Sheet**

Delete

Click the Delete icon  next to an assignment, and then, click **Delete**.

Assignment sheets others created...

View and Edit

1. Click **Shared Assignment Sheets**. *Your shared assignments appear under **Shared Assignment Sheets**.*
2. Click the **Copy** icon  in the shared assignment sheet's row.
3. Rename it, and then click **Copy**.
4. Click **Assignments** from the primary navigation, and the copied sheet appears under **My Assignment Sheets**.
5. Click the **Edit** icon  to edit the assignment sheet.

Delete

Click the Delete icon  at the end of the assignment's row, and then, click **Delete**.
