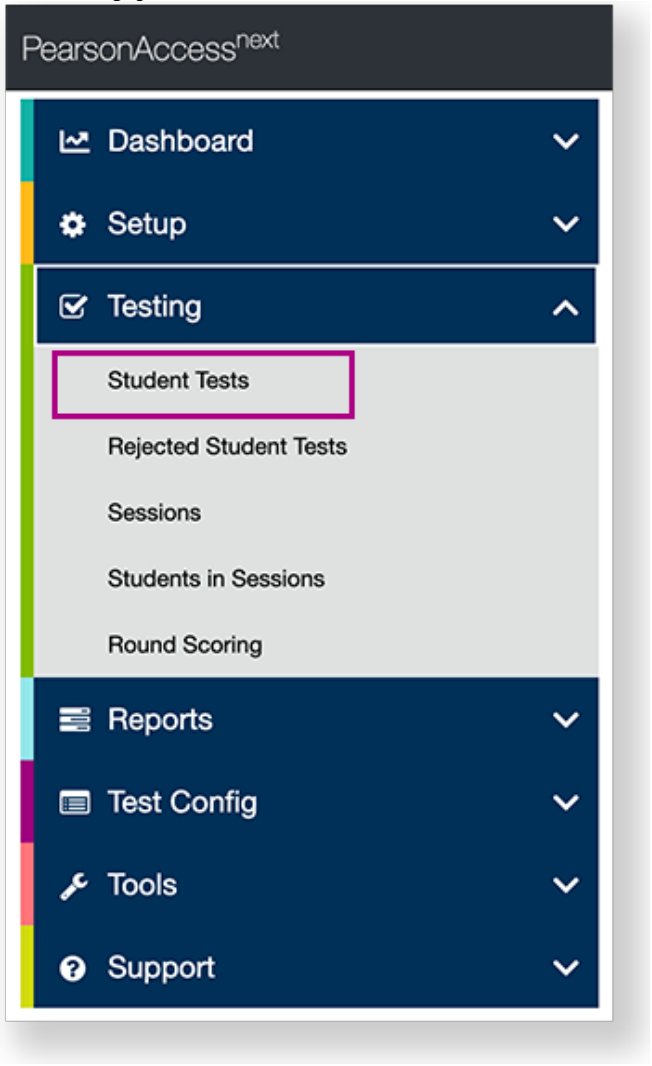
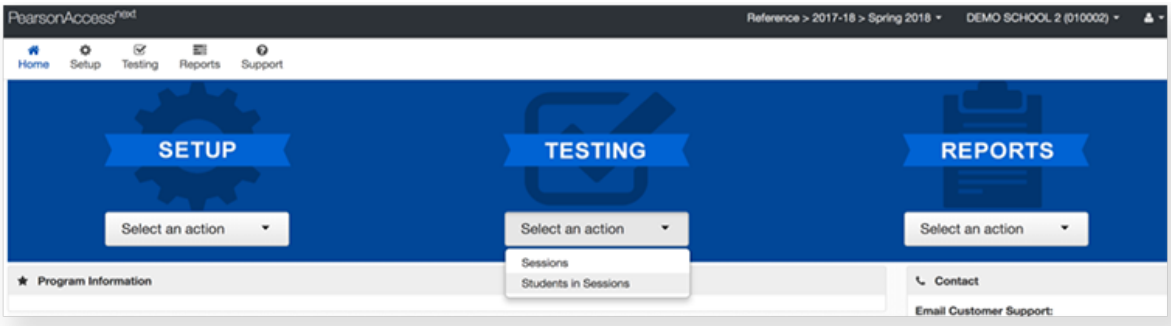
Generating PreID Barcodes

You can generate PreID barcodes to create labels containing unique numbers that identify each student and/or test assignments. You can print and apply the labels to answer documents. This matches the scanned answer document to the student and test assignment in the system.

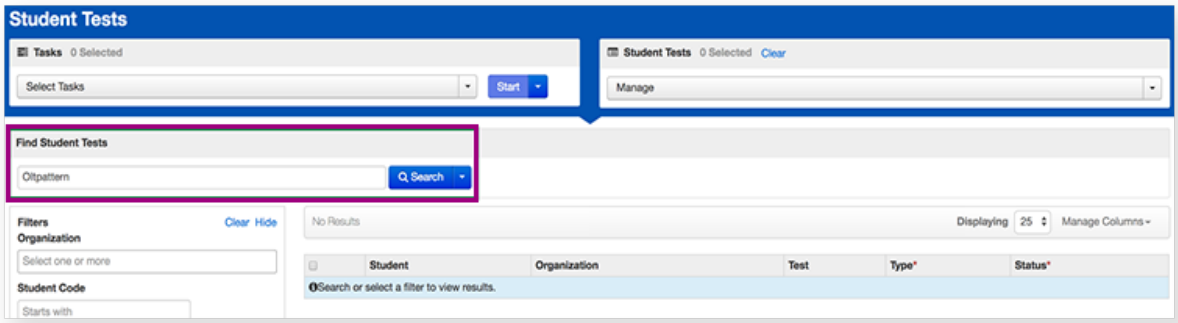
Step-by-Step

1. From **Testing**, go to **Students Tests**.

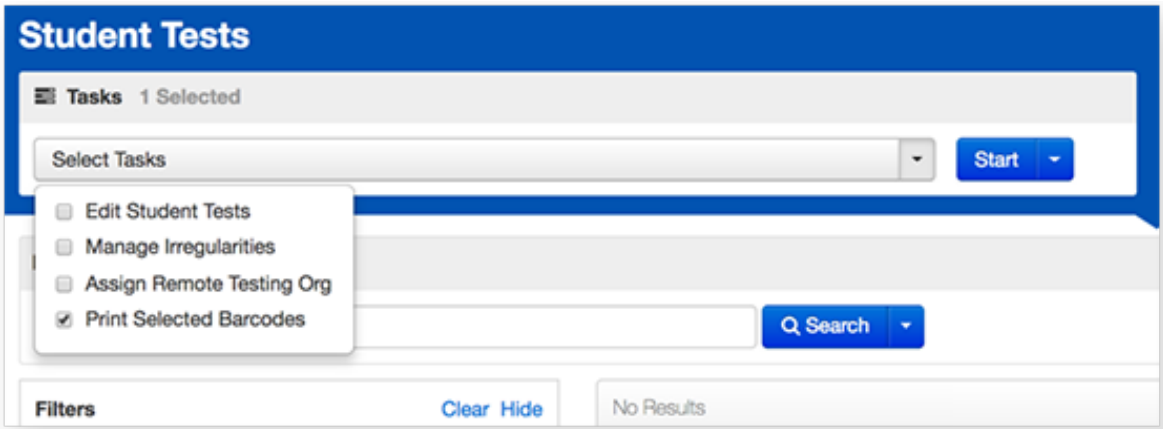




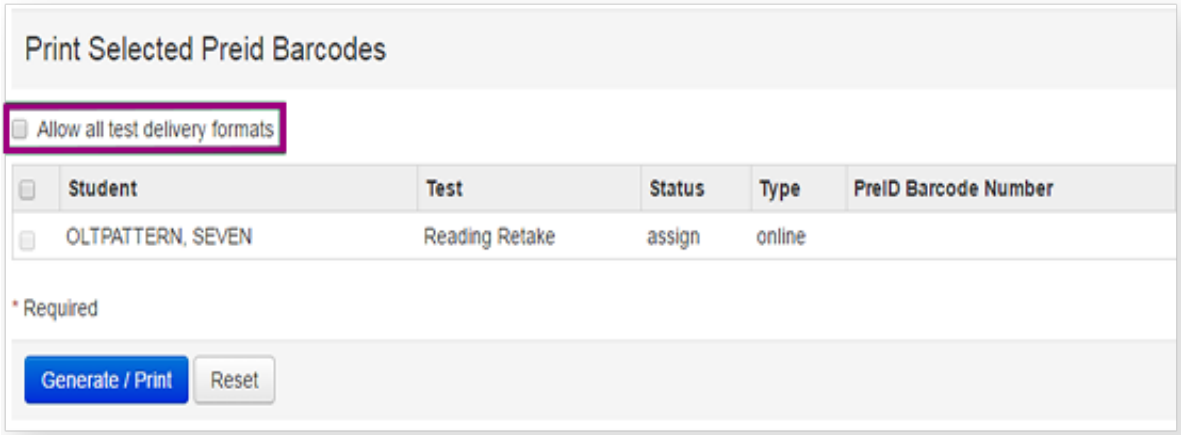
2. Type a student name into the search field, and click **Search**.



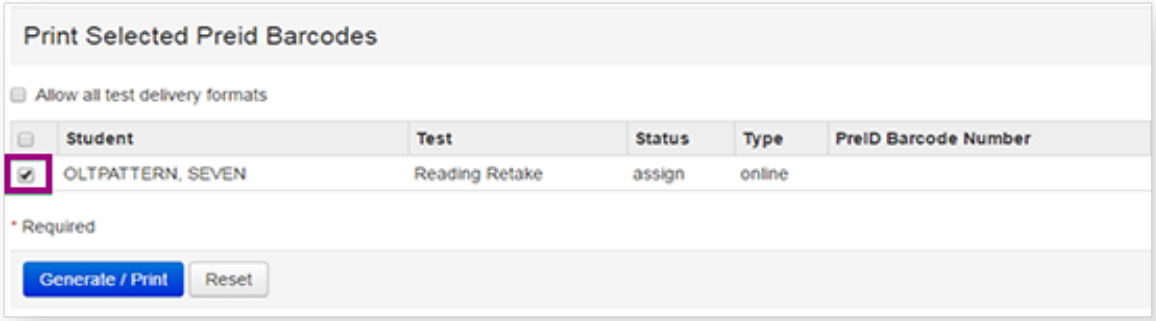
3. Click **Select Tasks**, select **Print Selected Barcodes**, and click **Start.**



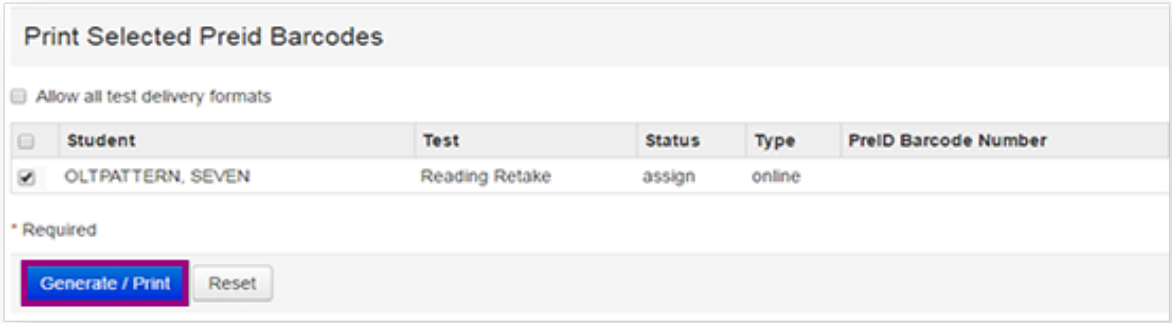
4. Click the checkbox next to **Allow all test delivery formats.**



5. Click the checkbox next to the student.



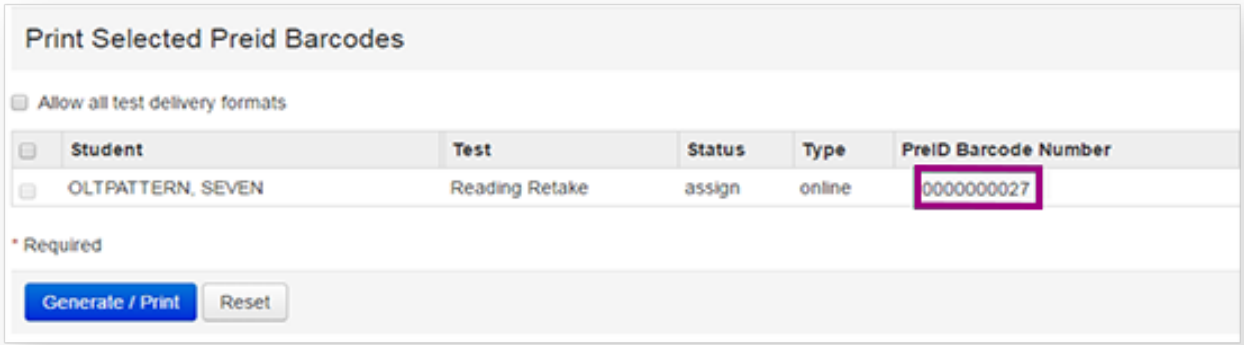
6. Click **Generate / Print**.



Effects

Generates and prints at the same time.

When you click **Generate / Print**, a **PreID Barcode Number** displays.



For paper testing, when you click **Generate / Print**, a PDF file is generated with PreID barcodes. Print the PDF from your computer.

CASH, JOHNNY M.

GRD: 05 ID: 1231231234 GEN: M DOB: 2010-12-09

ESE: S504: ELL: LP: BR: OIPP:

RACE: IABPW HISP/LATINO: Y



BARCODE: 0000000051

DIST/SCH: 05-3021 CENTRAL MIDDLE SCHOOL