

Monitor or Change Student Test Status

You can monitor student tests to track each student's testing progress during a session.

You can monitor tests for all students, *except those in **Ready** status*. Test and item progress can show:

- Each section
- Sequence
- Item (marked *Visited*, *Answered*, or *Unanswered*)
- Item receipt information from Pearson servers
- Student response (only with specific permissions)

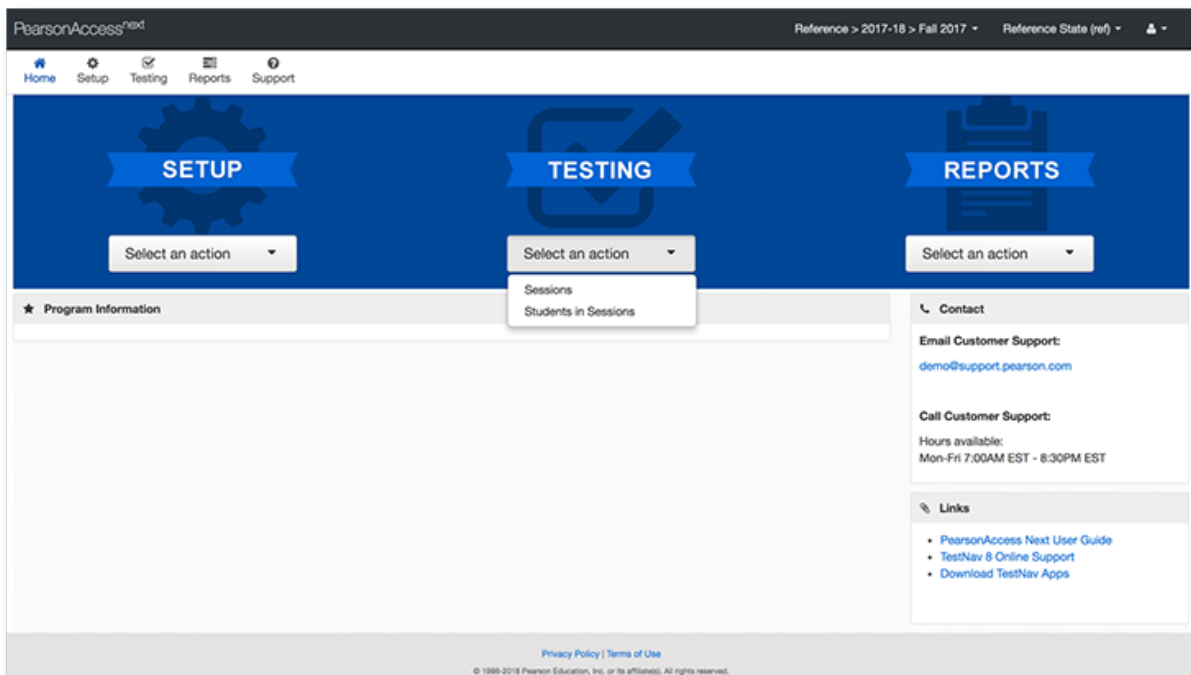
To read a description of what each student test status represents, refer to **Student Test Status**.

Prerequisites

You can monitor test status only after the test session has started and before the test session has stopped.

Step-by-Step

1. From **Testing**, select **Students in Sessions**.



2. Click **Add a Session**.

Students in Sessions

[Go to Sessions »](#)

Tasks

0 Selected

Select Tasks

▼

Start

▼

Session List

Add a Session

Add a specific session to the left or search all sessions

- Type a session name into the search field, and click the checkbox next to the session.

Students in Sessions

Go to Sessions »

Tasks

0 Selected

Select Tasks

▼

Start

▼

Students in Sessions

0 Selected

Clear

Manage

▼

Session List

Add a Session

Filter

▼

Search all sessions in Spring 2018 below

Find Students

In the selected session(s) above

5 items of 5

SESSION EXAMPLE

☒

SESSION EXAMPLE 2

☐

SESSION EXAMPLE 3

☐

SESSION EXAMPLE 4

☒

SESSION EXAMPLE 5

☐

No more sessions to load

Add Selected

Filters

Clear

Hide

Organization

Select one or more

Student Code

Displaying

25

▼

Manage Columns

▼

First Name	Middle Name	Username	Session	Form Group Type

4. Click **Add Selected**.

The screenshot shows the 'Students in Sessions' interface. At the top, there are tabs for 'Tasks' and 'Students in Sessions'. Below the 'Students in Sessions' tab, there is a 'Manage' dropdown menu. On the left, there is a 'Session List' section with an 'Add a Session' button. A dropdown menu is open, showing a list of sessions: 'SESSION EXAMPLE', 'SESSION EXAMPLE 2', 'SESSION EXAMPLE 3', 'SESSION EXAMPLE 4', and 'SESSION EXAMPLE 5'. The 'Add Selected' button at the bottom of this dropdown is highlighted with a red box. The main area shows a search bar and a table with columns: 'First Name', 'Middle Name', 'Username', 'Session', and 'Form Group Type'.

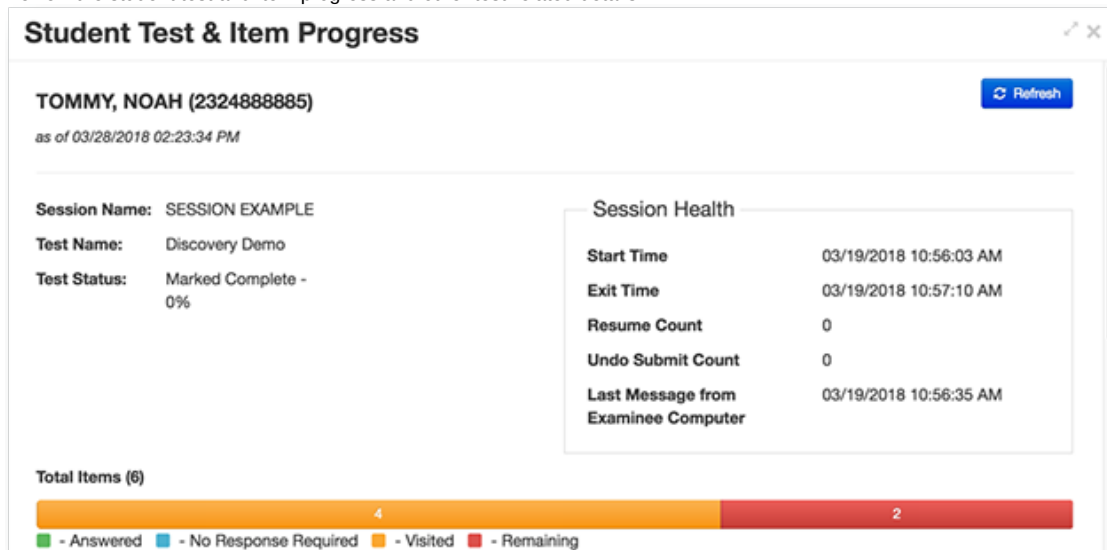
View test session details

1. View a Student's Testing Status

a. Click a student test status.

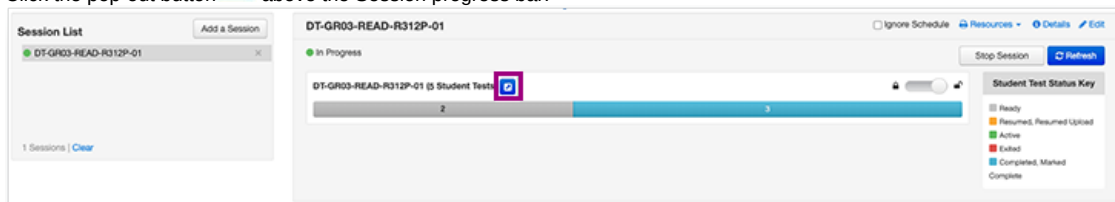
The screenshot shows the 'SESSION EXAMPLE' interface. At the top, there are tabs for 'Resources', 'Details', and 'Edit'. Below the 'Details' tab, there is a 'Stop Session' button and a 'Manage Sections' button. The main area shows a progress bar for 'Discovery Demo (1 Student Test)' with a value of 1. On the right, there is a 'Student Test Status Key' section with a legend: 'Ready' (blue), 'Resumed, Resumed' (orange), 'Upload' (green), 'Active' (red), 'Exited' (purple), 'Completed, Marked' (yellow), and 'Complete' (grey). Below the progress bar, there is a 'Find Students' section with a search bar and a 'Search' button. At the bottom, there is a table with columns: 'Student Code', 'Last Name', 'First Name', 'Middle Name', 'Username', 'Session', 'Student Test Status', and 'Form Group Type'. The 'Student Test Status' column is highlighted with a red box, showing 'Marked Complete' for the student 'TOMMY NOAH'.

- b. Review the student test and item progress and other test-related details.



2. View the Student Test Status Dashboard

- a. Click the pop-out button  above the Session progress bar.



The dashboard opens in a new browser tab. Sessions with strict battery tests have a separate pop-out button for each unit in that session. *The pop-out button is only available when the session is In Progress.*

- b. View the dashboard to monitor testing statuses and progress for all students in the session.

DT-GR03-READ-R312P-01 In Progress

Grade 3 Reading

Test Source: Browser

Student Name	Test Status	Test Duration	Test Progress
DIPTNAMEAAAA, DIPTNAMEAAAA A (203370000001)	Completed	00:00:01	31 0 0 0 0
DIPTNAMEAAAB, DIPTNAMEAAAB B (203370000002)	Completed	00:00:00	31 0 0 0 0
DIPTNAMEAAAC, DIPTNAMEAAAC C (203370000003)	Completed	00:00:01	31 0 0 0 0
DIPTNAMEAAAD, DIPTNAMEAAAD D (203370000004)	Ready	n/a	n/a
DIPTNAMEAAAE, DIPTNAMEAAAE E (203370000005)	Ready	n/a	n/a

- i. Select a test status to filter the student tests. In the **Test Status** column, the system displays a red triangle  and a blocked URL and an error number to indicate an error occurred. You can click the error number to view the support page with the error code descriptions.
- ii. The **Test Source** displays the source the student is using for testing (browser or TestNav app).



Additionally, battery life indicators display when a student is actively testing to indicate the status of the battery on the device the student is testing on. When a battery reaches 20%, the indicator fill section displays in yellow. When the battery reaches 10%, the battery appears in red. When a device is connected to a charger, the battery displays with a lightning bolt.

- iii. Click **Refresh** to update the student test statuses.
- iv. Use the item level progress legend to understand each students test progress.
- v. Click the information icon  to view the **student test and item progress** in a pop-up window. *This icon is not available for tests that are in Ready status.*
- vi. The **Test Duration** column displays the total time a student has been testing (the time is based on start and stop times from the test delivery system).

- vii. Each **Test Progress** bar graph displays the overall item level progress using a color bar and count. When there is not data to display, **n/a** displays.
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What's Next?

At times, a student's test status requires you to perform a task. ⓘ *Tasks available vary by program.*

- If a student exits a test before finishing the test, and you want the student to continue the same test, see [Resume a Test](#).
- If a student has finished or will not continue a test, but the test was not automatically marked **Complete**, see [Mark Student Tests Complete](#).
- In the rare case that the system encounters issues while processing a test, see [Undo Student Test Submission](#) to resubmit and reprocess the test.